ASSESSMENT PLAN

1. Departmental Mission:

2. Specific Program/Service Description:
   - Describe key functions
   - Populations served

3. Program/Service Outcomes:
   - Objectives should be measurable, meaningful, and manageable
   - Objectives should be connected to the departmental mission
   - Include student learning outcomes and program outcomes as they relate to objectives

Project Specifics

4. Project Title:
5. Purpose of the project:
6. Assessment method:
7. Timeline/frequency:
8. Population/Sample to be assessed:
9. Special challenges to this assessment:

Post-Assessment Considerations

10. Assessment Evaluation:
    - Describe how you will analyze the data

11. Method of reporting/sharing data:
12. With whom data will be shared:
13. How data will be used to improve current practice:

Questions to Address after Data is Collected

1. What are the implications of the data?
2. What gaps exist? What information is needed in the future?
3. What actions were taken as a result of the data?
4. How can assessments be improved in the future?