First you need to go from your UMD Gmail account to initiate a setup password, since IMAP doesn’t use our current campus CAS login process but circumvents the standard CAS login and uses a specially generated password.

1. In your new UMD Google account, click the gear and select “Settings” from the menu
   a. On the settings top menu click “Forwarding and POP/IMAP”
   b. In the IMAP Access section in “Status” select the radio button for “Enable IMAP”
   c. Click the “Save Changes” button at the bottom of the page

2. Next go back into the gear and “Settings” and
   a. On the settings top menu click “Labels” and check the box “Show in IMAP” for all folders

3. Go to https://goo.gl/Hm7E8K
   a. If you don’t have Google 2-Step Verification turned on you MUST do this to get a password. If you don’t know if you have it turned on you probably don’t. Go to https://goo.gl/Ho7XGm and complete the 2-step process successfully. Once you’ve done this go back to https://goo.gl/Hm7E8K
   b. Open “How to generate an App password” and follow the instructions to login to your @umd.edu email account and login.
   c. In the “Select app” dropdown box and select “Mail”
   d. In the “Select device” select “Windows Computer”
   e. Click the “GENERATE” box and you’ll be displayed a new password
   f. **KEEP THE PAGE WITH THE GENERATED PASSWORD OPEN**, you will need to refer to this.
   g. Use this new password when you login to your IMAP email software.